



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

May 7, 2018

DuPage Airport Users,

An important component of our ongoing efforts to improve surface safety at DuPage Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with the DuPage Airport Authority, DuPage ATCT personnel and representatives from other segments of the Federal Aviation Administration will conduct a local RSAT meeting on July 10, 2018. The first session of the meeting will occur from 9:00 AM - 1:00 PM and the second session will occur from 6:00 PM - 8:00 PM at DuPage Airport Flight Center, 2700 International Dr. in the 3rd floor conference room.

The purpose of this RSAT meeting is to unite those individuals and organizations actively involved in air traffic operations and movement of aircraft, vehicles and equipment on the Airport Operations Area (AOA). We invite participation from all major airport interests including pilots, tenants, fixed base operators, airport operations and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety. Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan.

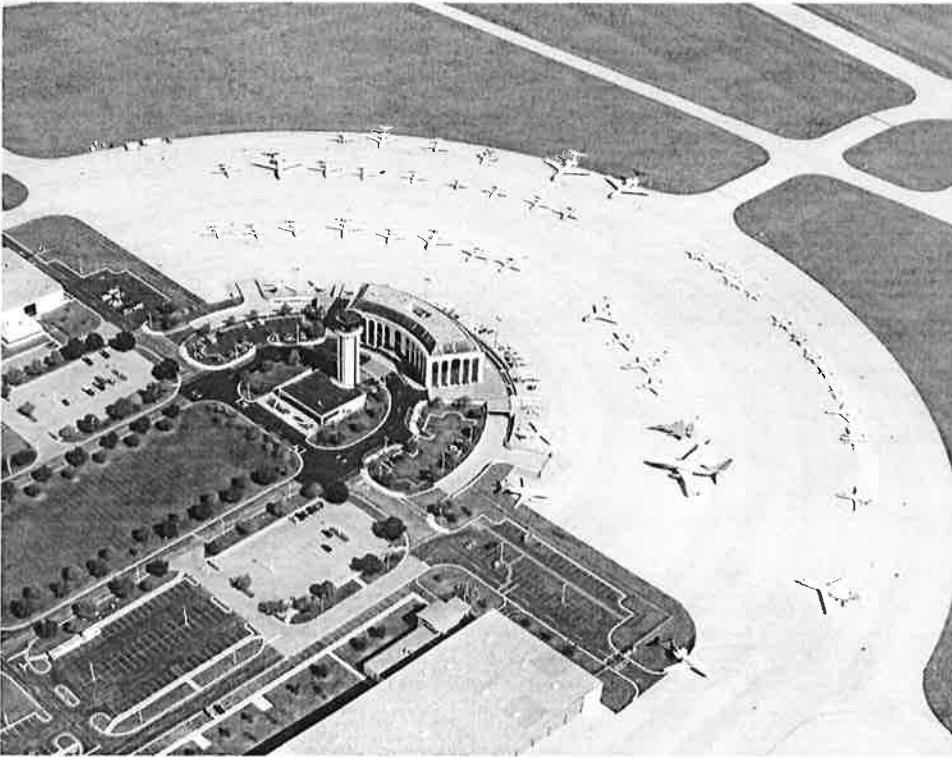
Your input is valuable so please join us at this important event. RSVP to Ray Cummins at [ray.e.cummins@faa.gov](mailto:ray.e.cummins@faa.gov). Include the name, organization, phone number and email address of those who will be attending.

If you have questions or need more information, please let me know. I can be reached at (630) 587-7800.

Sincerely,

A handwritten signature in cursive script that reads "Ray Cummins".

Ray Cummins  
Air Traffic Manager  
DuPage ATCT



**DUPAGE AIRPORT  
 RUNWAY SAFETY  
 ACTION TEAM – RSAT  
 TUESDAY JULY 10, 2018  
 DUPAGE AIRPORT, WEST CHICAGO, IL**

3<sup>rd</sup> Floor Conference Room  
 DuPage Flight Center  
 2700 International Drive  
 West Chicago, Illinois 60185

8:00AM-1:00PM (Lunch Provided)

6:00PM-8:00PM FAA FFAST Team / Wings Program



**\*Morning Session**  
**9AM – 1PM**  
**Breakout Session 1 Vehicle**

**Driver Program:**  
 Airport Operations  
 Airport Maintenance  
 Line Service  
 ARFF  
 Law Enforcement

**Breakout Session 2**  
**Pilot Program:**  
 Flight School Students  
 Airport Users  
 Airport Tenants  
 Stakeholders  
 Other Interested Parties

\*Lunch Provided

**Evening Session**  
**6PM – 8PM**  
 Open Forum w/FAA & DAA  
 Wings Program Presentation

Registration and Agenda At:  
[www.dupageairport.com/rsat](http://www.dupageairport.com/rsat)

QUESTIONS / INFO

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**DuPage Airport  
Runway Safety Action Team (RSAT) Meeting**

Tuesday July 10, 2018

3<sup>rd</sup> Floor Conference Room  
DuPage Flight Center  
2700 International Drive  
West Chicago, IL 60185



**Draft Agenda – Rev. 4/19/18**

**Tuesday July 10, 2018 – Morning Session**

**8:00AM-9:00AM**

**Business Meeting**

*FAA and DuPage Airport Authority*

***Break***

**9:15AM – 9:25AM**

**Introductions, Review Agenda and Meeting Format**

*FAA and DuPage Airport Authority*

**9:25AM – 9:45AM**

**RSAT Process and Statistics**

*Joe Jocheim, FAA*

**Breakout Session 1:**

**Ground Vehicle Driver Program**

*Airport Operations, Airport Maintenance, Line Service, ARFF, Law Enforcement*

**9:50AM – 10:30AM**

**Runway Safety During Emergency Response**

*Brian Jankowski – WCFPD*

*Dan Barna – DuPage Airport Authority*

***Break***

**10:40AM – 11:20AM**

**Ground Vehicle Driver Safety**

*Joe Jocheim, FAA*

**11:30AM -12:00PM**

**Runway Safety Action Plan**

*Dan Barna, DuPage Airport Authority*

*Jeff Jorgensen, DuPage Airport Authority*

*Mark Doles, DuPage Airport Authority*

*Ray Cummins, FAA*

*Dave Alfano, FAA*

*Joe Jocheim, FAA*

**12:00PM – 1:00PM**

**Lunch**

**Breakout Session 2:**

**Pilot Program**

*Flight School Students, Airport Users, Airport Tenants, Stakeholders, Other Interested Parties*

**9:50AM – 10:30AM**

**DPA User and Tenant Session**

*Open Forum w/FAA & DuPage Airport Authority*

***Break***

**10:40AM – 11:20AM**

**Student Pilot Session**

*Open Forum w/FAA & DuPage Airport Authority*

**Tuesday July 10, 2018 – Evening Session – ATC Wings Program and DAA Presentations**

- 6:00PM-6:10PM**     **Introductions**  
*FAA & DuPage Airport Authority*
- 6:10PM-7:00PM**     **ATC Presentation & Open Forum**  
*Kristin McGuinness, FAA*
- 7:00PM-7:50PM**     **DAA Presentation & Open Forum**  
*Jeff Jorgensen, DuPage Airport Authority*
- 7:50PM-8:00PM**     **Closing Comments**